Status Report for Week Ending:  November 7, 2003

Current Objectives

- Develop report for on-line surveys.
- Review documentation from general and targeted focus groups, analyze, and develop summaries.
- Compile results from the external environmental survey.
- Plan the Core Team Planning Meeting on December 2-4.
- Develop overview of TSR support across the campuses.

Status

- Think Tank results analyzed and summarized. Results posted on the website.
- TSR web-based survey was implemented 10/17/03 to support the high-level inventory. Only 57 of 97 TSRs have responded as of 11/6.
- External environmental analysis research is being reviewed and condensed for analysis and reporting.
- Internal environmental analysis information is being reviewed and condensed for analysis and reporting.

Significant Accomplishments Since Last Report

- Mark McCatty completed the focus groups on the Middletown campus on 11/4.
- Kay Roman completed the targeted focus groups on 11/6.

Next Steps – week of 11/3/03

- Continue developing and finalizing reports from both the internal and the external environmental analysis.
- Hold focus group sessions for students, faculty, & staff at the Hamilton Campus. (Mark)
- Develop status update communication for the Steering Committee, the PEC, and the COAD.

Upcoming Events

- Nov. 10th – Focus group sessions on the Hamilton Campus. (Mark McCatty)
- Nov. 12th – First in 2009 Dinner Meeting at 6:30 p.m. Reid to provide 5-minute update on ITSP.
- Nov. 13th & 14th – Kay and Reid planning sessions to prepare for Steering Team, Deans, and the Core Team Planning Session.
- Two-day planning meeting on Tuesday, Dec. 2nd from 2-8:00 p.m. and Thursday, Dec. 4th, from 7:00 a.m. to 1:00 p.m.
- COAD meeting scheduled for December 3.