Chair Frank Jordan called the meeting to order at 1:35 p.m. Frank Jordan, Vice-Chair Jenny Davis, Treasurer Pat Baugher, Secretary Diane Thomas, Bill Gracie, Sue Jones, Susan King, Betty Rogers, Stan Unger, Nancy Hoffmann, Judith de Luce, Tari Tharp, and Bob Wendel were present.

Minutes of the February 23, 2010, Board meeting were approved.

**Nominating Committee** – Susan King

Susan moved that the slate of Judith de Luce (Board member, Vice-Chair of Board), Tari Tharp (Board member, Chair of Liaison Committee), Bob Wendel (Board member, representing Hamilton), and Jack Haffey (second term Board member, Chair of Publicity Committee) be approved. Stan Unger and Jenny Davis seconded the motion. The motion passed unanimously.

**Financial Report** – Pat Baugher

The new computer that was ordered is here now. The broken computer has been fixed, so it also can be used if needed.

Donna Gouvan had e-mailed a handout with details of ILR income and expenses for 2009-2010. Pat questioned the expense item Travel for Staff – Conference Fees. Nancy Hoffmann explained that ILR funds must cover attendance at conferences that benefit the ILR program. Pat asked that the Board be told about conferences beforehand, rather than after the fact. Betty Rogers said that it would be helpful if ideas from these conferences were shared with the Board afterwards. Nancy agreed, saying in the future she will do both. Nancy and Kim Logsdon will be attending a LERN conference, where topics such as marketing to Baby Boomers and networking will be presented. In the past, Elderhostel held conferences that were informative; Nancy will find out more about the possibility of attending these again.

Pat asked about the job description for the ILR senior program assistant. Nancy said that the hiring date has been changed, but the rest of the description remains the same. Funding will come from Lifelong Learning for the first year, then 2011-2012 will be funded by ILR.

**Curriculum Committee Report** – Bill Gracie

The Committee will meet for the first time this Thursday March 11th concerning Fall term. So far there are about 15 courses proposed for Fall and 3 for the following Spring term. Betty Rogers will coordinate the Monday Lecture Series at the Art Museum.

The Committee will discuss a tie-in with the Dalai Lama’s visit to Miami in October. Deborah Akers of Miami’s Anthropology Department is the point-person for his visit; Bill will confer with her. Nancy Hoffmann suggested that ILR might focus a theme on the Dalai Lama, with appropriate courses or maybe a sponsorship of some kind. Betty Rogers identified Liz Wilson of Miami’s Comparative Religion Department as having expertise in religions. Susan King said that Brian Currie, Geology Department, often travels to Tibet and might present a course for ILR. Others suggested courses in Tibet/Chinese relations and history. Maybe the Monday Midday Lecture Series this Fall could start off with a topic concerning the Dalai Lama.
Curriculum Committee Report, continued

Bill discussed our ILR joining with OLLI (Osher Lifelong Learning Institute, at the University of Cincinnati) in sponsoring another class or half-day event at Miami’s Voice of America Center. Pat Baugher said that UC’s ILR was very helpful to us way back in our building stage and that our working with them now would be good. The UC event coordinator told Bill that, in order to fit in with their schedule, an event must be held during the Spring term. Since OLLI came up with a focus for last Fall term’s joint event, it is ILR’s turn to brainstorm a topic. Jenny Davis suggested that the Curriculum Committee and the Special Events Committee work together on this. Frank Jordan mentioned using storytellers as a focus. People who might be contacted were identified: Patricia Ellis, Rhonda Jillian Smith, Fred Shaw, Gail Della Piana, Thelma Hopkins. Bill also suggested that another way for our ILR to coordinate with OLLI would be to ask instructors who had taught for OLLI to offer similar courses for us.

Liaison Committee Report – Susan King

There are liaisons for 28 courses this term. Two courses each have only two people enrolled so far -- the decision is left to the instructor if a course is to be cancelled. Liaisons can pick up packets for their courses beginning Tuesday of Miami’s spring break.

Tari Tharp has accepted the chairperson position for the next term.

Nancy Hoffmann raised the question of why so many people say “no” when asked to be liaisons. Some reasons given were the picking up, transporting, and connecting technical equipment for the instructors. Another reason was that some people don’t like speaking in front of a class. Also, some people responded that they signed up for the course, not to be distracted from it by the tasks of the liaison. Susan commented that many of the same people are liaisons each term. Nancy said that perhaps those who have been liaisons multiple times could be given vouchers that can be used for attending ILR classes. Sue Jones suggested holding a training session for instructors who would be using Miami technology. Instructors should know that the ILR and Miami computers are PCs; if an instructor’s computer presentation is done on a Macintosh there will be problems. Nancy also said that liaisons and instructors should be told that student helpers will be available for Monday and Wednesday classes, especially at Leonard Auditorium in Peabody Hall and at the Art Museum. Nancy will be helping at Holy Trinity Church, Westover Retirement Community, and the Knolls.

Special Events Committee Report – the Board, in the absence of Marilyn and Bob Johnson

Frank Jordan said the Committee will meet this Friday March 12th and decide about a tour of Rookwood Pottery along with lunch there.

Jenny Davis will get together with people at The Knolls next week for suggestions about what fund(s) would be most appropriate to donate to. She will e-mail the Board with recommendations after that meeting. A motion to donate $1000 to The Knolls was made by Bill Gracie and Betty Rogers, with a second from several Board members. The motion was approved.

Publicity Committee Report – Frank Jordan for Jack Haffey

Jack had prepared a handout:

The ILR banner was up for a week. When Jack subsequently checked with the City he was told ILR could have one side of the banner displayed for another week at no charge. The banner remains up.

The Miami Alumni Association has the ILR Spring Course Bulletin on their website. Frank said to put Alumni@muohio.edu into Google, then click on the Alumni Association Home Page entry. Clicking on “Alumni Education” at the upper left of the Home Page, then on the ILR link, will lead to our ILR website.
Publicity Committee Report, continued

In the handout Jack asked if anyone is interested in speaking on behalf of ILR to local community groups. Nancy Hoffmann volunteered to work with someone on this and also to work on ILR’s PowerPoint presentation. Pat Baugher will send ILR’s first PowerPoint to Nancy; she also said Al Wiebe will help frame some ideas for the presentation, but perhaps not get involved with the writing.

Scripps Report – Frank Jordan for Buffy Hanna

Green Tea Day will be held on March 31 from 10 a.m. to 2 p.m. at Shriver Center. Three ILR volunteers are needed. Jenny Davis explained that volunteers usually work at two places: helping at the table with the ILR display and keeping students organized into a queue for the massage therapy location nearby.

LLL/ILR Report – Nancy Hoffmann

ILR Sr. Program Assistant position: There are 3 viable candidates who have been screened. Betty Rogers, Frank Jordan, and Pat Baugher will meet with each of the candidates, then give input into the hiring process. This is a classified position, done through Human Resources. The start date for the position is September 1, 2010.

ILR logo: The logo needs to be consistent. Sometimes the sun on the logo is colored yellow, other times purple.

Spring class statistics: As of today there are 156 ILR members, many registering for multiple classes. These total 709 registrations, 90 of which were done on-line, the rest by mail or call-in. Susan King said that there was a problem with some people not receiving Spring Course Bulletins in the mail; Nancy will check the mailing list to see what might have happened.

Computer update: There is no charge for LLL’s laptop. It is Miami’s property, available for ILR to use anytime.

Three Board members are leaving after this term: Ardell Hawley, Susan King, and Stan Unger. Thanks go to them for their service, hard work, wit.

ANNUAL MEETING: Friday, April 16th, 3:00 to 5:00 p.m., in The Knolls Commons

Meeting adjourned at 2:50 p.m.

Respectfully submitted,
Diane Thomas, Secretary