Chair Frank Jordan called the meeting to order at 2 p.m. Frank Jordan, Treasurer Pat Baugher, Secretary Diane Thomas, Jenny Davis, Jack Haffey, Sue Jones, Mark Plageman, Betty Rogers, Tari Tharp, Donna Gouvan, and Judy Macke were present.

Minutes of the September 14, 2010 Board meeting were approved.

**Standing Rules and Historian Position** – Jenny Davis

The problem of ILR’s many Standing Rules needs to be addressed. The rules presently are a hodgepodge of additions since early in ILR’s existence, with nothing ever having been culled. The rules need to reflect what ILR actually is doing now. Jenny suggested a committee look into what might be removed from the list. After the meeting, Sue Jones and Diane Thomas volunteered to take on the task.

The position of Historian was discussed. Pat Baugher said the Historian was primarily an archivist. Boxes and a couple file drawers of early materials are in the Lifelong Learning Office. Donna Gouvan said that many pictures included in the materials could be scanned into a different format and possibly used in ILR information brochures and bulletins. Jenny suggested a committee should look at these pictures, identifying people who appear there.

**Financial Report** – Pat Baugher and Donna Gouvan

Pat thanked Donna for organizing the itemized financial reports in a readable and easy to understand form. The ILR 2010-2011 Account shows income of $14,135.00, expenses of $1,570.80, for a balance of $12,564.20. The Travel Account gives income as $22,560.43, expenses as $2,155.10, for a balance of $20,405.33.

The travel surcharge of 50% has not kept people away from participating in Special Events. Donna commented that people especially like the bus trips since they don’t have to drive. The KitchenAid trip had a deficit of $65.10, while the Over-the-Rhine Venture had a surplus of $222. There was a problem at the KitchenAid factory tour since Federal regulations require closed-toed shoes to be worn on the shop floor. This rule had not been communicated to tour members because Nancy Hoffmann had negotiated the ILR contract with KitchenAid but was no longer involved at the time of the tour. Eleven people were without closed-toed shoes, so this group went to Walmart to purchase appropriate ones. Once back at the factory, their tour was shortened. Donna said that ILR will provide each of these people with a $20 discount toward any future event.

Frank Jordan said the Over-the-Rhine Lavomatic restaurant gave ILR an unanticipated discount of $100. Frank suggested that in appreciation for what Tom Dutton is accomplishing with his Miami University Center for Community Engagement (MUCCE) and for the Center’s informative presentation given to ILR during our tour there, ILR make a donation to support this service learning project. Since additionally the Over-the-Rhine Venture had a surplus, Pat Baugher moved and Jack Haffey seconded a motion to donate $200 to MUCCE, to be used as the director deems appropriate. The Board approved unanimously.

**Program Manager’s Report** – Donna Gouvan

Kim Logsdon put videotaped recordings of WWII participants, interviewed in an ILR course, on DVDs to keep in ILR archives. It was suggested that Bill Gracie also might want to videotape the Oxford Bicentennial History class this term, for the same purpose. King Library, Smith Library, and Miami’s History Department might be interested in these DVDs. ILR spent $120 to purchase an external hard drive for the computer to make the DVDs.
**Program Manager’s Report**, continued

Lanyards and ILR pencils will be used up this term and new ones must be purchased before next March. Donna will get figures on the costs involved, then email the information to Board members for approval at the December meeting. Anyone having extra lanyards should bring them to the ILR office for recycling.

Judy Macke reported registration for Fall term at 203 to date; 89 have registered for the Kick-Off Party. Thirty-four classes are being offered Fall term, with 2 more that were closed for lack of enrollment (Introduction to Creative Writing: Poetry; and Human Services Agencies in Butler County). Classes that are filled include International Vegetarian Cookery, with 28 people on the waiting list, and Bunker Hill House: Underground Railroad & Ohio History, with a waiting list of 35. People on the waiting list for the Vegetarian Cookery class will get first choice in Spring term when the class is repeated. So far 11 are in Gail DellaPiana’s collage workshop.

Monday Midday Lecture Series has 100 registrants.

Donna hopes on-line registration will be available this coming December.

**Curriculum Committee Report** – Frank Jordan for Bill Gracie

Thirty-one courses are in the planning stage for Spring term, with 5 in Hamilton/Fairfield. A listing of courses and instructors was handed out.

Topics for themes for next year were discussed. The Baby Boomers theme had been discussed at last month’s Board meeting. Another theme, beer-making in Cincinnati, was identified as a second possibility. Recently there have been newspapers articles describing the remodeling of Cincinnati breweries and videos concerning this aspect of Cincinnati’s history. Tours might be available. Microbrewing, and maybe a course with David Fahey, have been suggested. Frank asked that any other suggestions for themes, special events, teachers, and course subjects be given to Bill Gracie.

Frank explained ILR’s expenditure on the Dalai Lama events. Although $3000 had been approved, most of that would have been for a talk by John Huntington, authority on Asian art. Due to his health problems, this event will not occur. Instead, $900 will go to Miami’s Performing Arts Series and to two Art Museum Events. The presentation for the Performing Arts will be “Sacred Music, Sacred Dance” on Tuesday, October 19, at 7:30 p.m. The Art Museum will have two lectures by monks: on Monday, October 18, 6:30 p.m., “The Symbolism of the Sand Mandala” and on Wednesday, October 20, 6:30 p.m., ”Tibet Today: The History of a Diaspora.” Details are on the Miami’s Dalai Lama website ([www.muohio.edu/dalai-lama](http://www.muohio.edu/dalai-lama), under “Related Events”) with mention of ILR co-sponsorship for the Art Museum events.

**Liaison Committee Report** – Tari Tharp

Four people are on the Liaison Committee: Pauly Zody, Gerry Carleton, Dawn Pfohl, and Sharon Peterson. All liaisons for Fall term are in place. Liaison packets may be picked up at the Kick-Off Party.

Tari also announced that the intergenerational book discussion was held on September 21, with Tari and 7 other ILR members participating. She thanked ILR for our support.

**Special Events Committee Report** – Judy Macke for Bob and Marilyn Johnson

The January Potluck now will be a catered event. Jenny Davis is working on the options. Paesano’s Pasta House or The Knolls may cater.

The KitchenAid Experience and Factory Tour on September 23 had 40 participants. The Over-the-Rhine Venture on October 5 was sold out, with 44 finally attending.

Special Events are planned for Spring term. On April 28 there will be a morning tour of Cincinnati Culinary Institute at Cincinnati State University, lunch there, followed by an afternoon tour of Spring Grove Cemetery. A trip in early May is being organized to include a session at TV Channel 5 in Cincinnati, along with a stop at the Cincinnati History Museum.
Special Events Committee Report, continued

Bob Johnson learned that Laurel Court mansion, in the Cincinnati neighborhood of College Hill, is available for tours. An ILR trip here might be taken next Fall. Or it could be a Special Event for this coming December, since the mansion is highly decorated during that month for Christmas. Bus transportation to the location would be used, and the event would include lunch at a restaurant, followed by a visit to the William Howard Taft home. Board members liked the idea of this event being scheduled in December. Publicizing the trip through email, fliers, and announcements in Fall classes was discussed. Jack Haffey said he would supply information to the Oxford and Hamilton newspapers.

Another possible Special Event, or maybe support from ILR, was suggested by Pat Baugher. The Hamilton-Fairfield Chorale will be doing a memorial concert for Luan Luce. It will be held in Oxford; several locations were suggested by Board members. Perhaps ILR could make a donation for Luan.

Publicity Committee Report – Jack Haffey

The ILR banner will be up from October 4 to October 18. Posters publicizing ILR's Fall term were distributed to Krogers, Lane Library, and the Oxford Post Office, and some were given to Bob Wendel for distribution in Hamilton. Jack will find out about deadlines for “The Oxford Press” and “Hamilton Journal News” concerning publicity for the Laurel Court tour. He asked about making contacts for getting information out to retirement communities; Pat Baugher said that Tim McGowan of The Knolls is a good resource person for this information.

Definition of Membership – continued discussion

Frank Jordan pointed out that the Fall bulletin Mission Statement describes members as “retirement-age,” but Bylaws and Standing Rules say “50 years or older.” Future bulletins and brochures will use the “50 or older” description. Diane Thomas will record the additions approved by the Board on March 10, 2009, and May 12, 2010, concerning membership eligibility (fees, membership periods, non-member surcharge) into the Standing Rules.

Judy Macke checked the medical information provided by 305 ILR members to determine the average age is 73. Numbers in age intervals are:

- 50 - 59 \( \quad 24 \)
- 60 - 69 \( \quad 107 \)
- 70 - 79 \( \quad 124 \)
- 80 - 89 \( \quad 43 \)
- 90 - 99 \( \quad 7 \)

Clarifying the terms of current board members and other concerns – Board

Frank Jordan asked Board members to verify when they began their terms. Donna Gouvan will check Annual Meeting reports for previous election information.

Jenny Davis raised the question of sending bulletins to people on the ILR mailing list. Donna Gouvan said if a person has not participated in ILR classes or events in the last 3 years, that name will be removed from the mailing list. Jack Haffey makes sure that Cincinnati’s Miami Alumni Association members get ILR information sent electronically; Sue Jones said she will ask her son who works at the Association to make certain the information goes to those alumni who are 50 or over, with zip codes in southwest Ohio and Indiana.

Next Board meeting: Tuesday, December 14th, 2:00 p.m., in the Board Room at The Knolls

Meeting adjourned at 3:35 p.m.

Respectfully submitted,

Diane Thomas, Secretary