EDL Department Meeting
August 30, 2001

Faculty present: Badiali, Baxter Magolda, Bueschel, Burchyett, Cambron-McCabe, Carlson, Dantley, Fowler, Hofmann, Knight Abowitz, Lloyd, Poetter, Rogers, Rousmaniere, Simmons, Terrell, Weems

Students present: Kamau Ajani, Elizabeth Cardenas, Rochelle Garner, Kamara Sekou

Approve Minutes – The minutes of the April 17 meeting were approved unanimously (motion by Jim Burchyett seconded by Michael Dantley).

Announcements

- PBL conference – Aurora, IL
  September 29
  Ray Terrell has information

- EDL 761 – the focus of the class has been changed in order to tie it to the Initiative. On November 30, 1:00-4:00, the group will be making presentations to the department. All are invited.

- OSBA Capital Conference, Columbus – November 11-14, 2001
  Anyone who would like to help Jim Burchyett in the EDL booth on the 12th or 13th should let him know. He has to submit names ahead of time. Students would also benefit from attending.

- Welcome Llewellyn Simmons, Visiting Instructor for the year. He will be teaching 204 and 334 classes.

For Your Information

1. Curriculum Search Update – Tom Poetter
   The search committee is made up of Nelda Cambron-McCabe, Dennis Carlson, Lisa Weems, Tom Poetter (Chair), and Bernard Badiali. Ads will be in the Chronicle and Black Issues in Higher Education soon. On-line Chronicle ads stay on longer than just a week. A slick brochure is being printed by Applied Technologies for recruitment purposes. Our recruitment plan is done. Dean Schirmer is not supportive of assistant/associate searches, so we will be searching for an Associate Professor. This can be changed to Assistant later if the pool is not large enough. The closing date has been moved up to November 1. The Dean will meet with the Search Committee on Monday, September 24, at 10:00. Forward names of good candidates to Tom Poetter. A recruiting letter will be going out in mid-September.

2. 2001-02 Calendar – Bernard Badiali
   The departmental calendar has been distributed—submit any additional calendar items to Jan Clegg. Time has been blocked off on some Fridays for program area meetings. These can be used for our self study for program review next fall. (Two departments were awarded $20,000 each for their excellent program reviews recently.)
3. **Items for Newsletter**
Amy Vanderbeek, one of our new GAs, is working on a fall newsletter as well as a departmental poster with faculty and TA pictures on it. She will be notifying you of sitting times for the picture taking.

4. **UCEA – Frances Fowler**
The national conference will be November 2-4 in Cincinnati. Frances encourages everyone to think about going. It's a rare opportunity to have a national meeting close by like this. Ray Terrell, Frances, Kamara Sekou, and three other students will be presenting on our EDL 761 course. Registration materials will be coming this month, and we should encourage our students to attend. Michael Dantley and Ellen Bueschel will be on an urban principalship panel. The department may provide a van for students to go to the conference daily. Frances has information on Educational Administration Quarterly subscriptions at a discount; see her if you're interested. She also announced that the current issue of Journal of Cases in Educational Leadership is on PBL. Teresa Dempsey (one of our recent doctoral graduates) and Frances are published in that issue.

5. **Retreat Agenda – Kate Rousmaniere**
The agenda will be ready soon. The retreat begins at 8:30 each day (September 7 and 8) with breakfast. Friday we will go to 4:00 and Saturday until 1:00.

6. **EAP Strategic Planning Committee for Graduate Programs – Ray Terrell**
This committee is made up of Bob Johnson, Jim Pollicita, Lee Sanders, Ray Terrell, Gary Wheeler, and Susan Mosley-Howard. They have been directed to examine the scope of EAP graduate program course offerings on regional campuses and in Oxford, and explore ways to enhance these programs. Ray will be reporting to us.

7. **Leadership Initiative – Nelda Cambron-McCabe**
The June meeting was held as a conversation with Janet Miller, Larry Parker and Wanda Pillow. Dennis Carlson, Michael Dantley, Janelle Gohn, and Nelda have gone over the transcripts. A second annual Graduate Seminar Summit will be put together. Faculty development will be addressed. The conversation—what will it look like? In August the group met and talked about products—conference presentations and published papers. Conceptual work on the paper is evolving and will extend over the five years of the Initiative.

8. **Annual Graduate Seminar – Lisa Weems**
Lisa will be coordinating the seminar again along with Kate Rousmaniere. She is suggesting February 23 be the date since that will be the day after the Race and Gender Conference. On Thursday, September 20, at 3:00 a meeting will be held to begin discussing the seminar. All interested faculty and students are invited to meet.

Request for Approval to Perform Outside Service Forms must be filled out and turned in to the Chair if you are doing any outside service.
For Discussion/Decision

1. **Travel Requests** – A process for Initiative-related travel will be set up. Submit your travel requests, indicating whether or not you are presenting, and prioritize them. September 7 deadline for submission.

2. **Lakota Request** – Kathy Klink, Superintendent in Lakota, has asked us for help in filling a new position in their district—head of the office for multicultural affairs. Initially this individual would work on a part-time basis and help set up an office for multicultural affairs in their district. The position would become full-time at some point in the future. If you know of anyone who could do this, give their name to Bernard who will pass it on to Kathy Klink.

3. **Center for Education and Cultural Studies** – Dennis Carlson
   The Dean has asked that self studies be done this year on all the Centers in the division. Dennis would like us to do one as means of deciding whether or not the Center for Education and Cultural Studies should continue. We could determine what the Center could be. This will be discussed at the Retreat. Dennis will bring self study questions.

Carlos Blair is a Graduate Assistant who has been assigned to Kate Rousmaniere for 10 hours a week to work on the history of the School of Education and Allied Professions.

NCATE is virtually done, the administration part, that is.

Next faculty meeting – Friday, September 28, 11:00-12:30, 367 McGuffey.