Approve minutes – January 24, 2002
Jim Burchyett moved approval, and Dennis Carlson seconded the motion. It was passed unanimously.

For Your Information

1. Initiative - Lisa Weems spoke briefly about the Leadership Conference on March 2. Nelda Cambron-McCabe spoke about Laurel Richardson’s visit on March 22-23. Meeting rooms at Shriver have been reserved for 10:00-3:00 Friday and 9:00-12:30 Saturday. She is from University of Akron. Michael Dantley, Dennis Carlson, and Nelda meet weekly for Summit planning. There has been some scheduling difficulty, but dates will be finalized soon. Nelda said that we are also trying to get a Reader’s Digest grant ($50,000) to do a dropout study at Talawanda High School. There will be a meeting of interested faculty immediately following this one to discuss the study and to locate further funding. Everyone is also invited to attend the Tuesday afternoon meetings to plan the Summit. We are still in the running for an incentive grant from the Ohio Board of Regents.

Cameron McCarthy will be speaking on Friday, April 26, at the Art Museum from 10:30-12:00 with a reception to follow and lunch in the 1809 Room.

2. Department Chair Update - Kate Rousmaniere will interview with department faculty on Thursday, February 21, at noon. Times will also be arranged for her to talk to office staff and graduate students.

3. Faculty Load Analysis (distributed) – Give any corrections to Peggy Bower by Monday.

4. Curriculum Search Update – Candidate folders are not back yet from the Dean.

5. New Literature for Programs – Ray Terrell will spearhead this for the M.Ed. and doctoral programs.

6. Retreat Agenda -
Benchmarking
Program area work
Lunch – scholarship discussion

Graduate Student Issues – There are no graduate student issues to discuss at this time.

For Discussion/Decision

1. UCEA/EDL Award - Jim Burchyett moved that Rhonda Bohannon and Phil Cagwin be nominated for a UCEA leadership award. Ellen Bueschel seconded the motion. It was passed unanimously. Faculty were asked to please keep this confidential.
2. Grievance Clause Approval – Ellen Bueschel moved approval of the amended version, and Michael Dantley seconded the motion. It was passed unanimously.

3. Performance Portfolios – Kathleen Knight Abowitz had distributed copies of what she has done so far. She would like feedback on how the portfolio should take shape. What should be in it? A “lean” version and a “bulk” version should be done. Each faculty member could go through their own syllabi and pick out examples of exceptional practices that fulfill our evaluation criteria and give them to Kathleen. A committee could pick out a few of the best examples to put in the portfolio. Kathleen requested that she be given graduate student assistance in the fall with a view to getting it done by the end of the fall semester. Richard Quantz said that he will take care of the electronic part of it (putting it on the web).

4. French Connection – Bernard stated that Frances Fowler is requesting financial support from the Leadership and Culture Initiative for doctoral students who are participating in the exchange with the IUFM in Dijon, France. This will be discussed at the 12:30 grant meeting immediately following this meeting.

5. EDL Committee Work – Our governance document needs to be amended to include the Administration and Curriculum Program Committees as Standing Committees.

The meeting was adjourned at 12:30 p.m.