EDL Faculty Meeting
November 15, 2001

Faculty present: Badiali, Baxter Magolda, Bueschel, Burchyett, Cambron-M cCabe, Carlson, Dantley, Hofmann, K nigh t Abowitz, Poetter, Rogers, Rousmaniere, Simmons, Terrell, W eems.

Students present: Elizabeth Cardenas, Ruthann M ayes-E lma

Approve Minutes: The minutes of the October 18, 2001 meeting were approved unanimously after approval was moved by Kathleen Knight Abowitz and seconded by Ray Terrell.

For Your Information:

1. EAP T echnology Committee – Lisa Weems, who is our representative to the committee, reported that the Dean is very supportive. Hardware and software support wishes are being developed to submit to her.

2. Leadership Conference – Lisa Weems reported that there is one registration so far. Please remind your students to participate. More flyers will be put in mailboxes. Ellen Bueschel asked about inviting students from other schools, e.g. three students from British Columbia who made a presentation on narrative at UCEA that Ellen thought would fit nicely into our conference. There is no money to support their travel so they or their school would have to pay their travel expenses.

3. Summer Schedule 2002 – Look at the draft that was distributed and give changes/additions to Bernard today. All 2002 summer courses will be enrollment contingent (7 students required in graduate courses; 11 in undergraduate).

4. Graduate Committee – Judy Rogers distributed a draft of the proposed academic grievance procedure. There was consensus in the department that our procedure begin informally, then if not resolved, be put in writing. Jim Burchyett will write up a departmental process to be considered at the next meeting.

Graduate Student Issues:

1. Bernard Badiali mentioned that at the last Chair Advisory Group meeting members of the group pointed out that expectations for grading tend to shift toward the end of the semester in some graduate courses. He reminded faculty to be consistent in following through on their original expectations. The group also requested use of the bulletin board outside Lisa’s office for announcements pertinent to their group.

For Discussion/Decision:

1. Holiday Celebrations – The holiday party for the CSP students will be at Magolda’s on December 7. The regular EDL holiday party will be at McCabe’s on December 14 and will include the School Leadership cohort.
2. Curriculum Search Recommendations – Bernard thanked Tom Poetter and the rest of the committee for all the work they've done. Tom stated that the pool of 19 applicants is outstanding. It had been narrowed down to 4 “finalists.” It was agreed that January 10-11 and 17-18 would work out for on-campus interviews. After some discussion of the candidates, three of whom are female, Dennis Carlson moved that we authorize the search committee to put forward the files of all four candidates with the idea that no one be excluded from interviews and to authorize the search committee to follow up with phone calls to the candidates and their references. Kathleen Knight Abowitz seconded the motion. In upcoming meetings we will be kept informed of developments by the search committee. The motion was passed unanimously.

3. Department chair discussions will begin on Monday. The Dean said that no external search will be approved this year. We will appoint a one- or two-year acting chair. The Dean wants to be in the loop before our final decision is made. Discussion of the interim chair application process will done at the Monday, November 19, meeting.

The meeting was adjourned at 12:45 p.m.