1. Approval of minutes of April 18 meeting. It was moved by Kate Rousmaniere and seconded by Tom Poetter that the minutes be approved. The motion was passed unanimously.

FYI—

2. Dijon Connection - Frances Fowler stated that the three French students were here visiting classes, and that in May, Ray Terrell and five doctoral students will be going to Dijon. Next year another faculty member may go.

3. CSP Recruiting Effort - Judy Rogers reported that over 27 students were admitted this year. Our new recruiting plan was a success. Observing a class was the most frequently mentioned positive experience in the interview process. It was a successful collaborative effort by students, student affairs staff, and faculty.

Ray Terrell reported that 17 offers to doctoral applicants are being made— 3 Ed.D. and 14 Ph.D. applicants. It was a strong pool, coming from around the world and all over the U.S.

4. Special Committee Degree Process - Bernard stated that this will be up for discussion in the fall, and that hopefully the drafting of a specific departmental procedure and policy document will be done.

For Discussion/Decision—

5. Benchmarking - Kathleen Knight Abowitz

6. Teaching/Promotion & Tenure/Recruitment - Special thanks to Sally Lloyd for putting this all together in a document recommending our tenure guidelines. Tom Poetter moved adoption of this document with revisions and forwarding it to the Provost. Marcia Baxter M agolda seconded the motion. It was approved unanimously. Sally will e-mail the revised document to faculty first.

7. Active Learning and EDL Course Evaluation Forms - Marcia Baxter M agolda suggested three items for demonstrating active learning that we could add to our evaluations if we so desire. Our criteria for effective teaching are more advanced than our benchmarked institutions. However we did get a new idea for additional items— on active learning— which we would like to discuss adding to our instrument.
8. Three-year Schedule – A draft was distributed by Kate Rousmaniere. Look at it and get back to her with suggestions.

9. EDL Celebration today at 4:00 p.m. Be there to participate.

The meeting was adjourned at 12:15 p.m.